



## CAPPS Notice

**Date of Notice:** January 13, 2010

**Subject:** Financial Systems Integration Office (FSIO) requirements of a Common Government-wide Accounting Classification (CGAC) structure to be used by all Federal agencies.

**Database/Customer(s) Affected:** NFC Customer Liaisons/CAPPS Representatives

### Dear Customer:

To assist agencies with CGAC compliance issues as they upgrade to FSIO compliant financial management systems, the National Finance Center will establish an Accounting Work Group (AWG) to address and resolve any payroll accounting related issues they may experience with their accounting interface files. The AWG will consist of NFC employees from within various internal organizations who will work directly with agencies to resolve their CGAC compliance related issues. The AWG will work with agencies until all concerns have been fully addressed, at which time it will be disbanded.

The goal of CGAC is to standardize accounting and reporting practices within the Federal community. Without CGAC, many data elements that classify the financial effects of government business activities are derived by an agency's financial management system based on business logic and associations between data elements that were established when the system was initially configured. Although a number of standards existed for classifying financial transactions, past standards provided much latitude for agencies to develop their own classification structure. The CGAC structure establishes a standard method for classifying business transactions. As agencies upgrade their non-FSIO compliant financial management system, they will be required to capture and report the financial effects of their business transactions within specific format requirements established by the CGAC structure.

We are requesting agencies needing assistance in implementing CGAC requirements provide a primary and an alternate point of contacts who are familiar with the agency accounting structure and business requirements to [Customer.Support@usda.gov](mailto:Customer.Support@usda.gov) by Friday, January 29, 2010 to serve on the AWG.



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In addition, agencies requiring one-on-one assistance from NFC to implement CGAC requirements and work through accounting issues relating to the NFC Payroll/Personnel System and accounting files used to upload into your agency accounting system, must submit an approved Software Change Request (SCR) to [NFC.GESDREQUEST@usda.gov](mailto:NFC.GESDREQUEST@usda.gov) at least 6 months prior to the actual anticipated implementation date.

We appreciate your continued willingness to work jointly with us as we continue to improve services to you.

If you have any questions regarding this notification, please contact the NFC's Client Management Branch at [Customer.Support@usda.gov](mailto:Customer.Support@usda.gov).